

CITY OF TUCSON SMALL BUSINESS COMMISSION (SBC)  
MINUTES OF THURSDAY, JUNE 22, 2006

Mayor and Council Chambers  
255 West Alameda, 1<sup>st</sup> Floor  
Tucson, Arizona 85701

1. Call to Order and Introductions

The meeting was called to order at 4:06 pm.

Members Present

|                            |                   |
|----------------------------|-------------------|
| Don Windmiller, Vice Chair | Deb Turner        |
| Marion Hook                | Lola Kakes        |
| Joanna Dinan               | Britton Dornquast |
| Diane Castro               | Eva Macias        |
| Joe Higgins                | Deitrich Benjamin |

Members Absent/Excused

|                          |                |
|--------------------------|----------------|
| Katharine Kent, P.E. CEM | Richard Krone  |
| Leonard Gulotta          | Kendall Morgan |
| Jan Gordley              |                |

Others Present

Jim Murphy, Pima Council on Aging  
Kathleen Skinner, Metropolitan Tucson Chamber of Commerce  
Michael Graham, City of Tucson Transportation Department  
Lorraine Hernandez, Ward 2  
Ellen Hitchings, City of Tucson Finance Department  
Kathy Maish, City of Tucson Finance Department

2. Approval of the May 25, 2006 Minutes

Unanimously approved and accepted. Motion by Britton Dornquast, 2<sup>nd</sup> by Don Windmiller.

3. Chairperson Report

- Katharine Kent's husband passed away.
- Leonard Gulotta is out due to his son's illness.
- Reminder that if commission members miss 40% of the meetings, or 4 meetings in a row, they will automatically be removed.

4. Call to the Audience

No response.

5. Pima Council on Aging – Presentation

Presentation by Jim Murphy. Brochures were given to commission members.

6. I-10 Widening Project/Business Assistance – Discussion

No one was present.

7. A-Frame Update – Discussion

Joe Higgins provided an information sheet and discussed the positive impact of the new ordinance.

Motion by Joe Higgins, 2<sup>nd</sup> by Britton Dornquast, to send a letter to Mayor and Council before July 5, 2006 to recommend that they support continuing the new A-Frame ordinance.

8. New Business License and Tax Reporting System Subcommittee Report – Discussion

The subcommittee met and discussed requirements being included in the Request for Proposal. Desired features, from the taxpayer's perspective, are on-line capabilities for license application process, tax reporting process, and tax payments. The subcommittee also suggested the ability to e-mail taxpayers when taxes are due, delinquent, etc. One goal is to reduce paper and postage costs.

9. Selection of Nomination Sub-Committee for New Officers - Action

Committee members are Diane Castro (Chair), Lola Kakes, and Joanna Dinan.

10. Call to the Audience

No response.

11. Future Agenda Items

- I-10 Widening Project/Business Assistance
- New SBC Officers
- Update on TREO, Inc. and the City's Development Services Center – Joe Higgins
- False Alarm Ordinance Update
- Puerto Nuevo Update
- Joint Technological Education District – Bob Schlanger

13. Adjournment

Meeting was adjourned at 4:55 pm. Motion by Don Windmiller, 2<sup>nd</sup> by Diane Castro.

**NOTE:** It is the intent of these meeting minutes to get the general meaning of the discussion, summarize what happened, and record official actions. The minutes are not intended to be a verbatim transcription of all that was said. Audio tapes of the meeting are available for review at City Hall, Finance Department/Revenue Division, 255 West Alameda, 2<sup>nd</sup> Floor West.